



Telrad 2464 Time Change

These instructions must be conducted using the main console, usually the primary reception telephone unit. If you are unsure contact Republic Telecom to discover how your system is programmed.

1. At the main console press "Spkr"
2. Press the "#" key and the "time" key (labeled in the telephone display by now)
3. Enter the correct time HHMM in 24 hour format with leading zeros. Where HH = Hour and MM = Minutes. Examples: If it is 6:30 AM enter 0630 followed by the date. If it is 1:30 PM enter 1330 followed by the date.
4. Always follow the time by the date DDMMYY even if the date is correct it must be reentered. DD = Day, MM = Month, YY = Year. Example: for December 25, 2008 enter 251208.
5. Press the save RPT key
6. The telephone will return to an idle status.

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